MONTGOMERY COUNTY ARCHIVES

Guide to the Printed Material of

RECORD GROUP 10: COMMUNITY DEVELOPMENT AND HOUSING
1964-1999

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ADMINISTRATIVE HISTORY

Community development and housing services in Montgomery County have been provided by a variety of offices and departments since the 1960s. In 1961 the County Council created the Office of Economic Development which subsequently merged with the Office of Information and Research to form the Department of Information and Economic Development in 1962. The primary function of the Department was to attract new industries to the County and to assist the County’s existing industries in prospering and expanding. The Office of Community Development was formed in 1965 and, in 1966, became the administrative agency responsible for conducting urban renewal and allied programs, providing public housing, and directing community action.

In 1972 a County-wide reorganization resulted in the formation of the Department of Community and Economic Development which absorbed the Office of Program Coordination, the Department of Economic Development, the building construction activities of the Public Works and General Services Department, and the housing relocation functions of the Health Department. Another reorganization in 1980 combined housing and community development functions in the Department of Housing and Community Development. A primary goal of the Department was to produce a greater variety of affordable dwelling units in the County through assisted and rental housing, new construction, and housing rehabilitation. Economic development became a separate function under the Office of Economic Development.

In the mid-1990s, the County government was again restructured in an attempt to further streamline operations. The Department of Housing and Community Affairs was created to combine the functions of the Department of Housing and Community Development, the Office of Consumer Affairs, and the Office of Planning Implementation. The Department of Economic Development operated with expanded functions including the establishment of a new marketing division and additional support services for the local agricultural industry.

PROCESSING PROCEDURES

General processing procedures consisted of discarding duplicates, unnecessary binders, and routine transmittals. Oversized documents and photographs were removed from the original location in their assigned series and placed in separate containers. Separation sheets were inserted in the original location within the folder to indicate the new location of any records placed elsewhere. Preservation photocopying of newspapers was performed whenever feasible.
PROVENANCE
The collection was culled from various accessions of printed material.

SCOPE AND CONTENT NOTE
This collection comprises 5.0 cubic feet of material dating from 1964 to 1999. It includes reports, surveys, guides, directories, serials, and other printed material from the various offices and departments that have been responsible for community development, economic development, and housing since the 1960s. Early data collected by the Department of Information and Economic Development to provide information on economic characteristics of the County can be found here, as well as documentation of community renewal programs undertaken in the 1960s and 1970s. The collection also contains public review documents transferred from Rockville Library that relate to the cable television franchise in the County, and reports and studies from the Office of Consumer Affairs.

Serials are arranged at the end of the collection alphabetically by title, and then chronologically.

These materials are arranged in four series:

Series I: Economic Development
  Subseries 1: Office of Economic Development
  Subseries 2: Department of Economic Development
  Subseries 3: Economic Development Advisory Board and Council

Series II: Department of Community and Economic Development

Series III: Housing and Community Development
  Subseries 1: Office of Community Development
  Subseries 2: Rehabilitation and Redevelopment Commission
  Subseries 3: Department of Housing and Community Development
  Subseries 4: Office of Planning and Capital Development
  Subseries 5: Office of Landlord-Tenant Affairs
  Subseries 6: Division of Commercial Revitalization
  Subseries 7: Division of Community Planning and Development
  Subseries 8: Division of Community Development

Series IV: Consumer Affairs
  Subseries 1: Annual Reports
  Subseries 2: Reports and Guides
  Subseries 3: Cable TV Annual Reports
  Subseries 4: Cable TV
SERIES DESCRIPTIONS

Series I: Economic Development, 1964-1999, n.d. (0.95 cu.ft.)
Materials in this series relate to the economic development of the County, and were produced variously by the Department of Economic Development, the Department of Information and Economic Development, and the Office of Economic Development as County government was reorganized and the function was alternately merged and separated from that of community development.

This series is divided into three subseries: Office of Economic Development, Department of Economic Development, and Economic Development Advisory Board and Council. Items are arranged in chronological order within each subseries, and then alphabetically within each year.

Subseries 1: Office of Economic Development, 1964-1994, n.d. (0.8 cu.ft.)
Information in this subseries includes surveys, inventories, and directories of businesses, economic data, studies and development plans, several statistical profiles of the County, Community Economic Inventories, a 1980 office building inventory, annual reports, and small business guides.

Subseries 2: Department of Economic Development, 1996-1999 (3 folders)
This subseries consists of promotional brochures for programs, including the 1998 and 1999 History Day celebrations.
Records in this subseries found within Flat File 17 are:
  • Montgomery County History Day, Sunday July 5, 1998 (2 Publicity Posters)
  • Advertising Material from History Day, 1999 (2 Posters, 1 Brochure)

Subseries 3: Economic Development Advisory Board and Council, 1978-1992 (0.15 cu.ft.)
Established by County Executive James Gleason in November 1976 to assist in assessing the status of economic development in Montgomery County, the Economic Development Advisory Board closely examined the County’s economy, governmental operations, and potential for continued economic development. In 1978, the Board produced a report entitled Montgomery County’s Economy: Current Problems and Economic Development Potential. Most of its recommendations were accepted by the County Executive and Council in a joint resolution which mandated a second-stage study. The Board created five committees to carry out this work: Budget Restraint, Government Reorganization, Strategic Plan, Implementation, and Communication and Prospect Development. Recommendations included reduction in the size of government and taxes, and increased spending on infrastructure, particularly transportation and sewer services. The second report in 1979 recommended support and expansion of existing businesses, encouragement of small and minority businesses, revitalization of urban commercial centers with both public and private investment, affordable housing, and less onerous government interference.
Its successor, the Economic Advisory Council, was established by executive order in February 1981 to advise the Executive on economic development matters and fiscal, management, and budgetary issues. The Council operates through three standing committees. The Strategic Planning Committee evaluates economic trends and develops economic, employment, and population forecasts to assist in improving services and fiscal and capital budget planning. The Business Resource Committee deals primarily with matters affecting the employment base, the retention and growth of existing businesses, and attraction of potential new employers. The Special Projects Committee organizes ad hoc teams of specialists to assist County government with particular management and organizational issues. The Council is also supported by task-oriented and ad hoc subcommittees appointed on an as-needed basis.

This subseries contains reports and conference proceedings.

**Series II: Department of Community and Economic Development, [1972]-1978 (0.05 cu.ft.)**
This Department was assembled in 1972 by combining the Office of Program Coordination, the Office of Economic Development, the building construction activities of the Public Works and General Services Department, and the housing relocation functions of the Health Department. Another reorganization in 1980 separated the functions of housing and community development from those relating to economic development.

Materials in this series include housing, economic, and transportation surveys and assessments, as well as the 1975 preliminary master plan for Washington Grove.

Items are arranged chronologically, and then alphabetically within each year.

**Series III: Housing and Community Development, 1967-1996 (1.9 cu.ft.)**
This series contains materials produced by the Department of Housing and Community Development and some of its constituent offices. It also contains the records of its predecessor agency, the Office of Community Development, and the Rehabilitation and Redevelopment Commission, which were concerned with community support and revitalization issues in the late 1960s.

These materials are arranged in eight subseries: Office of Community Development, Rehabilitation and Redevelopment Commission, Department of Housing and Community Development, Office of Planning and Capital Development, Office of Landlord-Tenant Affairs, Division of Commercial Revitalization, Division of Community Planning and Development, and Division of Community Development.

Materials within each series are arranged in chronological order, and then alphabetically with each year.
Subseries 1: Office of Community Development, 1968-1979 (0.6 cu.ft.)
This Office was formed in 1965 and, in 1966, became the administrative agency responsible for conducting urban renewal and allied programs, providing public housing, and directing community action. In 1972, these and other housing programs were joined with those relating to economic development when the Department of Community and Economic Development was organized during a government restructuring. In 1980, the housing and community development functions were separated from economic development activities when a new department was created. Materials in this subseries include land use and housing surveys, and plans and surveys for such communities as Cabin John, Poolesville, and Olney. This subseries also contains the 1971 Action Plan for Community Development, administrative guidelines for the moderately-priced housing law, a 1976 manual of programs and services for the elderly, and needs assessments for housing and the Hispanic community.

Subseries 2: Rehabilitation and Redevelopment Commission, 1967-1969 (0.25 cu.ft.)
In order to assess its need for a Community Renewal Program as provided by the Housing Act of 1959, Montgomery County authorized studies to explore the need for renewal action and its ability to implement a renewal program. With funds obtained in part through a federal grant from the Redevelopment Assistance Administration of the Department of Housing and Urban Development, the County commissioned City Planning Associates of Falls Church, VA, to identify, measure, and evaluate the need for renewal action to eliminate blight and prevent future deterioration, and to develop a staged program of action to meet those needs commensurate with the resources available to the community.

City Planning Associates produced a series of nine reports in fulfillment of this mandate. These reports identified the extent, nature, and trend of blight and deterioration; the economic basis of the community and its development prospects as they relate to renewal; local conditions which govern renewal programming; tools and solutions; and a continuing action program. The end product of this effort was a comprehensive and long-range plan and schedule of renewal activities in the community. The proposed program was designed to serve as a basic guide for renewal activity in the community. The consultants presented their final report in October 1969, and the County’s response to its recommendations can be found in the Community Renewal Program reports in Subseries 1, Office of Community Development.

This subseries contains several of the reports produced in 1968 and 1969 during this task.

Subseries 4: Office of Planning and Capital Development, 1973-1979 (0.15 cu.ft.)
This subseries contains plans for and analysis of the medical center and the reuse of surplus schools. Materials also include site selection reports for Germantown commuter rail station parking and the central processing and rail transfer facilities for the solid waste management program.
Subseries 5: Office of Landlord-Tenant Affairs, 1980-1992 (0.1 cu.ft.)
This subseries contains rental vacancy reports, apartment directories, and a 1980 review of rent stabilization efforts in the County.

Subseries 6: Division of Commercial Revitalization, 1984-1986 (0.1 cu.ft.)
The Division oversaw the preparation of reports on the revitalization of such communities as Wheaton, Bethesda, and Silver Spring. This subseries contains copies of some of these reports.

Subseries 7: Division of Community Planning and Development, 1988-1994 (0.25 cu.ft.)
This subseries contains proposed and final statements relating to the federally-funded Community Development Block Grant Program for the years 1988 to 1994. Materials also include a report on a comprehensive housing affordability strategy for FY 1994, which summarizes housing needs within the County and plans for meeting those needs.

Subseries 8: Division of Community Development, 1996 (0.05 cu.ft.)
This subseries contains a draft consolidated housing plan for the County for FYs 1996 to 2000, which proposed to combine the planning, application, and reporting requirements for four federally-funded housing programs.

Series IV: Consumer Affairs, 1973-1998 (2.5 cu.ft.)
The services provided by the Consumer Affairs Office include resolving consumer complaints, obtaining restitution for consumers, preventing deceptive and unfair trade practices, taking legal action against businesses that violate consumer protection laws, providing information to consumers and businesses, and developing additional consumer protection regulations to address new market-place problems. The office is also responsible for oversight of the County cable TV franchise.

Records in this series include annual reports, reports of advisory committees, and printed material generated from the Office. Records also include memoranda, reports, executive orders, and agreements deposited in Rockville Library for public review relating to the cable television franchise in Montgomery County.

The series is arranged into four subseries: Annual Reports, Reports and Guides, Cable TV Annual Reports, and Cable TV. Unless otherwise noted, folders in each subseries are arranged in chronological order, and then alphabetically within each year.

Subseries 1: Annual Reports, 1973-1994 (0.2 cu.ft.)
This subseries is comprised of several annual reports from the Office of Consumer Affairs for the years between 1973 and 1994, and illustrates the growth of the agency, its increasing influence, and its efforts on behalf of County consumers. A few of the reports are missing, and a 1983 annual report from the Advisory Committee on Consumer Affairs can be found in the beginning of the subseries.
Subseries 2: Reports and Guides, 1980-1991 (0.15 cu.ft.)
This subseries contains guides issued to assist local consumers in obtaining creditable and legitimate services in such areas as home improvement and health care, including nursing home and alternative support services.

Records in this subseries located within Flat File 16 are:

Subseries 3: Cable TV Annual Reports, 1988-1996 (0.25 cu.ft.)
This subseries is comprised of annual reports from Cable TV Montgomery for the years between 1988 and 1996. The report for 1992 is missing.

Subseries 4: Cable TV, 1974-1988 (1.9 cu.ft.)
Records in this subseries include memoranda, reports, executive orders, and agreements deposited in Rockville Library for public review relating to the cable television franchise in Montgomery County. The materials consist primarily of rate change filings and Consumer Affairs staff recommendations, and also include the 1986 franchise agreement and its amendments; documentation relating to the public, educational, and government (PEG) channels; discussion of the transfer of the cable TV franchise to SBC Media Ventures; and several reports and studies.
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BOX INVENTORY

Series I: Economic Development

Subseries 1: Office of Economic Development

Box 1  (Located C5f)
Community Economic Inventory, 1964
Ashton Shopping Center, Feasibility Analysis, 1965
Business and Industrial Firms, Montgomery County, Maryland, 1966
Directory: Business and Industrial Firms, Montgomery County, Maryland, 1968
Economic Data, 1968
Cooperative Area Manpower Planning System (CAMPS) FY 1970, 1969
Economic Data, 1969
Principal Industrial Sites, Montgomery County, Maryland, c. 1968/1969
Montgomery Medical Center, Development Plan, 1970
Relative Importance to Montgomery County of Selected Economic Activities, A Benefit/Cost Study, 1970
Brief Statistical Profile of Montgomery County, Maryland, [c. 1971]
Community Economic Inventory, 1973
Statistical Profile of Montgomery County, [1973]
Principal Industrial Sites, [1974]
Statistical Profile of Montgomery County, Maryland, 1974
Office Building Inventory, 1980
Brief Socio-Economic Facts About Montgomery County, Maryland, 1982
Small Business Guide (Spanish language version), 1982
Job Training Partnership Title II: A Job Training Plan, Program Year 1984 Modification, 1983
Quick Guide to Commercial-Industrial Zoning and Development in Montgomery County, Maryland, 1983
Brief Socio-Economic Facts About Montgomery County, Maryland, 1984
Brief Socio-Economic Facts About Montgomery County, Maryland, 1985
Directory of Primary Businesses in Montgomery County, Maryland, 1985
Highlights of the Findings of the Montgomery County Local Occupational Outlook 1985, [1985]
Directory of Primary Businesses in Montgomery County, Maryland, 1986
Brief Socio-Economic Facts About Montgomery County, Maryland, 1987
Businesses and Industries in Montgomery County, Maryland, 1987
(Series I: Economic Development; Subseries 1: Office of Economic Development, Cont.)
(Box 1, Cont.)
Suburban Maryland Fair Housing Newsletter, 1988
Office of Economic Development Annual Report, 1989
Profile of Foreign Companies in Montgomery County, Maryland, 1989
Brief Socioeconomic Facts About Montgomery County, Maryland, 1989
Formation Technology Industries in Montgomery County, Maryland, 1990
Major Employers in Montgomery County, Maryland, 1992
National Associations in Montgomery County, Maryland, 1992
Retail Use Alternatives for the Vitro Site and Probable Competitive Impacts - Aspen Hill, 1992
Profile of Biological and Medical Science Related Industries in Montgomery County, Maryland, 1993
Strategic Plan for Economic Development for the 1990s - Update, 1993
Bringing High-Technology Education to Your Business and Biotechnology Fact Sheets, 1994
Why an EDC (Economic Development Committee)?, n.d.
You’ve heard of Montgomery County. Here’s why..., n.d.

Subseries 2: Department of Economic Development
(Box 1, Cont.)
Montgomery County: The Place to Be, 1996
History Day: A Free County-Wide Event, 1998
History Day Brochure, 1999

Subseries 3: Economic Development Advisory Board and Council
(Box 1, Cont.)
Economic Development Progress (Timken Report Update), 1978
Initiatives for Economic Progress, 1979
Consensus Conference of Montgomery County: Affordable Housing - Turning Ideas into Action, 1990
Financing Options for Transportation Infrastructure: Infrastructure Financing Subcommittee Report, 1992
Series II: Department of Community and Economic Development

(Box 1, Cont.)
Housing Needs of Montgomery County’s Projected 90,000 Workers Based on a Survey of the 70S Industrial Corridor, [1972]
Town of Washington Grove, Preliminary Master Plan, 1975
Community Economic Inventory, Montgomery County, Maryland, 1976
Assessment of Highway System Requirements to Meet Future Traffic Demands in the Shady Grove Road Corridor, 1978

Series III: Housing and Community Development

Subseries 1: Office of Community Development

Box 2  (Located C5f)
Land Data Bank, 1968
Analysis of New and Used Housing Sales Transactions for Montgomery County: 701 Housing Study Interim Report No. 2, 1970
Community Renewal Program Completion Report Part 2: Action Program for Open Communities, 1971
Apartment Project Survey, 1973
Cabin John Community Plan, 1973
Housing Choices: A Housing Policy and Program for Montgomery County, Maryland, 1973
Town of Poolesville, Comprehensive Plan, 1974
Western Upper Montgomery County Housing Study, 1974
Administrative Guidelines Moderately Priced Housing Law, 1975

Box 3  (Located C5f)
Montgomery County Information Manual, Programs and Services for the Elderly, 1976
Greater Olney Housing Study, 1977
Housing Demand and Needs Analysis 1976-1985, 1977
Strengthening the Housing Code Enforcement Program in Montgomery County, Maryland, 1977
Study of Mobile Homes on Individual Sites, 1977
Needs Assessment of the Hispanic Population, 1979
Needs Assessment of the Hispanic Population: Executive Summary, 1979
New Horizons Fair Housing Strategy Development, 1979
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(Series III: Housing and Community Development, Cont.)

Subseries 2: Rehabilitation and Redevelopment Commission

Box 4  (Located C6a)
Approach to a Humane Environment, 1967
Economic Basis for Renewal: Economic Growth and Land Requirements, 1968
Physical Inventory and Structural Conditions: Community Renewal Report No. 4, 1968
Population and Social Characteristics, 1968
Community Renewal Program Final Report, 1969
Community Renewal Program Maryland R-39 (CR) Community Development Potential
Report 8, 1969 (in Flat File 7)
Program Formulation and Administrative Organization: Community Renewal Program Report No. 9, 1969

Subseries 3: Department of Housing and Community Development

Box 5  (Located C6a)
Federally Assisted Housing in Montgomery County, Maryland, 1980
Housing Policy for Montgomery County in the 1980s, 1980
Housing Policy for Montgomery County, Maryland: Executive’s Recommended Draft, 1980
Study for the Restoration of Darnall Farm, 1980
Effects of 1979 Condominium Conversion in Montgomery County, 1981
Housing Policy for Montgomery County, Md. in the 1980s, 1981
Unimproved Roads Analysis, 1981
Department of Housing and Community Development 1981-1982 Annual Report, [1982]
Examination of Factors and Justification for Limiting New Assisted-Family Housing, [1983]
Executive’s Annual Housing Report, 1983
Moderate Income Housing Discussion and Tour, 1983
Moderately Priced Dwelling Unit Program: Recommendations and Summary of Recommendations, 1983
Community Development Block Grant Program Year 10 (FY85), Final Statement of Community Development Objectives and Projected Use of Funds, 1984
Property Value Trends in the Four Corners Area of Montgomery County, [1984]
Rental Supplements Program, 1984
Community Development Block Grant Program Final Statement, 1986

Box 6  (Located C6a)
Department of Housing and Community Development Departmental Report, 1986
Department of Housing and Community Development Program Guide, [1987]
Executive’s Third Housing Report, 1988
Comprehensive Housing Affordability Strategy, 1991
Final Report of the Working Group to Identify Barriers to Alternative Housing Options, 1992
(Series III: Housing and Community Development; Subseries 3: Department of Housing and Community Development, Cont.)
(Box 6, Cont.)
Consolidated Plan for Montgomery County, Maryland FY 1996-2000 (Draft), [1996]

Subseries 4: Office of Planning and Capital Development
(Box 6, Cont.)
County Service Park, Grouping Public Facilities, 1973
Selection of a Site for the Central Processing and Rail Transfer Facilities for Montgomery
County, Maryland, 1974
Montgomery County Medical Center: Analysis of Alternatives, 1975
Medical Center Development Plan, 1976
Germantown Commuter Rail Station Parking Expansion: Site Selection Report, 1979
Surplus School Reuse, 1979

Subseries 5: Office of Landlord-Tenant Affairs
Box 7 (Located C6a)
Review of Rent Stabilization, 1980
Vacancy Rate Survey, 1983
Rental Vacancy Report, 1984
Apartment Directory, 1985
Rental Vacancy Report, 1985
Apartment Directory, 1988
Rental Vacancy Report, 1988
Rental Vacancy Report, 1991
Apartment Directory, 1992

Subseries 6: Division of Commercial Revitalization
(Box 7, Cont.)
Retailing Dynamics, Wheaton Central Business District, Montgomery County, Maryland, 1984
Technical Appendix Bethesda Central Business District Issues and Opportunities, 1985
Bethesda Central Business District Issues and Opportunities, 1986
Inventory and Analysis of Retail/Service Businesses in the Silver Spring Central Business
District, 1986

Subseries 7: Division of Community Planning and Development
(Box 7, Cont.)
Community Development Block Grant Program Final Statement, 1988
Community Development Block Grant Program Proposed Statement, 1988
Community Development Block Grant Program Proposed Statement, 1989
Community Development Block Grant Program Proposed Statement, 1990
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(Series III: Housing and Community Development; Subseries 7: Division of Community Planning and Development, Cont.)

**Box 8  (Located C6a)**
Community Development Block Grant Program Final Statement, 1991
Community Development Block Grant Program Proposed Statement, 1991
Community Development Block Grant Program Final Statement, 1992
Community Development Block Grant Program Proposed Statement, 1992
Community Development Block Grant Program Proposed Statement, 1993
Comprehensive Housing Affordability Strategy, 1993
Community Development, Block Grant, Home and Emergency Shelter Programs Proposed Statement, 1994

**Subseries 8: Division of Community Development**  
(Box 8, Cont.)
Community Development Block Grant or Emergency Shelter Funds FY 1998 Application Package, 1996

**Series IV: Consumer Affairs  (See also RG7: Office of Consumer Protection)**

**Subseries 1: Annual Reports**

**Box 9  (Located C6a)**
Advisory Committee on Consumer Affairs Annual Report for 1983, 1983
Annual Report FY 1986, 1986

**Subseries 2: Reports and Guides**  
(Box 9, Cont.)
Guide to Nursing Homes in Montgomery County, 1980
Guide to Nursing Homes in Montgomery County, 1983
Guide to Home Improvements, 1984
(Series IV: Consumer Affairs; Subseries 2: Reports and Guides, Cont.)
(Box 9, Cont.)
Physician/Supplier Assignment Rate Listing, 1985
Crack the Codes: A Guide to Understanding the Dating Codes on the Food You Buy, 1985
Guide to Nursing Homes in Montgomery County, 1986
Medicare Supplement Insurance Guide and 1987 Survey Charts, 1986 (Located in Flat File 16)
Guide to Nursing Home and Alternative Support Services, 1989

Subseries 3: Cable TV Annual Reports
(Box 9, Cont.)
Annual Report, Cable TV Montgomery 1987, 1988
Annual Report, Cable TV Montgomery 1988, 1989
Annual Report, Cable TV Montgomery 1989, 1990
Cable TV Montgomery 1991 Annual Report, 1992
Cable TV Montgomery 1993 Annual Report, 1994
Cable TV Montgomery 1994 Annual Report, 1995
Cable TV Montgomery 1995 Annual Report, 1996

Subseries 4: Cable TV
(Box 9, Cont.)
Cable Television Interim Reports, I, II, 1974
Cable Television Ownership Considerations, 1974
Comprehensive Summary Report, Cable Communications System, 1974
Final Report on Cable Television for Montgomery County, Maryland, 1974
Interim Report to the Montgomery County Cable Television Office, 1974
Montgomery County Municipal Task Force on Cable Television, 1974
Report on Cable Television for Montgomery County, Maryland, 1974
To Cable or Not To Cable: A Fact Book on CATV, 1974
Report on Cable Television for Montgomery County, Maryland, [1975]
Report of the County Executive on Cable Television for Montgomery County, Maryland, 1976
Task Force and Special Subcommittee Reports on Cable Television in Montgomery County, Maryland, 1976
Analysis of Cable Television Policy Issues and Requirements, 1981
Cable Communications Proposal for Montgomery County: Executive Summary, [1982]
Cablevision of Montgomery County Proposal, [1982]
Evaluation of Cable Television Franchise Applications, Volume I, 1982
First County Cable Proposal: Executive Summary [1982]
Montgomery Community Cablevision Inc.: Summary of Proposal to Montgomery County, 1982
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*(Series IV: Consumer Affairs; Subseries 4: Cable TV, Cont.)*

*(Box 9, Cont.)*

Tribune-United Cable Television Franchise Agreement, 1982
Viacom Cablevision of Maryland Proposal: Executive Summary, [1982]
Warner Amex Cable Communications Company Proposal: Executive Summary, [1982]

**Box 10 (Located C6b)**

Cable Television Briefing Papers, 1984
Agreement Granting a Non-Exclusive Franchise to Montgomery Cablevision Limited
  Partnership to Operate a Cable Television System in Mont. Co. & Amendments, 1986-1994
Use of Public, Educational, and Government (PEG) Cable TV Channels: Executive Order and
  Council Approval, 1990
Exhibits to Application for Transfer of Cable TV Franchise to SBC Media Ventures, L.P.,
  Volume 1, 1991-1995
Exhibits to Application for Transfer of Cable TV Franchise to SBC Media Ventures, L.P.,
  Volume 2, 1991-1995
Application for Approval of Cable TV Franchise/Supplemental Responses, June 1993
Asset Purchasing Agreement (Redacted Version) (6 folders), February 1993
Cable Television Franchise Transfer Public Information Booklet, 1993
Public Hearing, March 3, 1993
Cable TV Hearings–Public Review Document (3 folders), March 1993
Cable TV Montgomery Response to County Questions (2 folders), May 1993
Cable TV Montgomery/Southwestern Bell Corporation, 1993
Preliminary Applications for Transfer of the Cable TV Franchise to SBC Media Ventures, Inc.
  (2 folders), 1993
Rate Filings, 1993
Recommendations of the Office of Consumer Affairs Regarding Basic Cable Rates in
  Montgomery County, 1993
SBC Response to County Questions (4 folders), May 1993
Southwestern Bell FCC Monthly Telephone Service Indices (folder 1 of 5), 1993

**Box 11 (Located C6b)**

Southwestern Bell FCC Monthly Telephone Service Indices (4 folders), 1993
Preliminary Rate Filing for Public Review, February 1994
Rate Change Filings, February-October 1994
Rate Change Filing, November 1994
Second Order of the County Executive Setting Cable Television Rates for Basic Service and
  Equipment, 1994
Allocation of Public, Educational and Government (PEG) Channels, 1995
Application for Approval of Cable TV Franchise, 1995
Application for County Approval of Transfer of Cable Television Franchise, 1995
(Series IV: Consumer Affairs; Subseries 4: Cable TV, Cont.)

Box 12 (Located C6b)
Public Hearing for the Transfer of the Cable TV Franchise to SBC Media Ventures: Executive Order, 1995
Rate Filings, March-June 1995
Recommendations and County Executive’s Second Order Regarding Rates for Basic Cable Television Services and Equipment, 1995
Staff Recommendations of the Office of Consumer Affairs Regarding Basic Cable Rates in Montgomery County, January 1995
Transfer of Cable TV Franchise, 1995-1996
Rate Change Filing, March 1996
Public, Education and Government (PEG) Cable Channel 21, 1996
Rate Change Request, January 1996
Transfer Application for the Cable TV Franchise to SBC Media Ventures, 1996
Rate Change Filing, April-May 1997
Cable Television: Franchise Agreement between Montgomery County, MD and SBC Media Ventures L.P., June 10 1998

Box 13 (Located C6b)
Cable Television: Renewal of the Cable Television Franchise and Transfer of the Cable Television Franchise, February, 1998 (3 folders)

Flat File 18

Serials
Montgomery Business Exchange, Vol. 3 no. 2-5, 7-12, February 1990-January 1991
Montgomery Business View, Vol. 5 no. 1, February 1992
Montgomery Business View, Vol. 6 no. 3, May 1992