

**MONTGOMERY COUNTY ARCHIVES**  
**Guide to the Records of**  
**STEVEN SILVERMAN**  
**1999-2006**

**Record Group 2: Montgomery County Council**

**June 20, 2017**  
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**Guide to the Records of Steven Silverman  
1999-2006  
RG 2: Montgomery County Council**

**BIOGRAPHICAL INFORMATION\***

Originally from New Hampshire, Steven Silverman (b. 1954) earned a B.A. from the American University School of Government and Politics in December 1975 and a J.D. from George Washington School of Law in June 1980. Shortly after graduating from law school, Silverman began his own law practice, Silverman and Schild, LLP, in January 1981. There, he operated as Attorney and Partner through December 1999 before leaving his own firm to focus his efforts on a career in public service. He served as a member of the Montgomery County Council for two consecutive terms from 1998 to 2006 representing the county At-Large. While on the Montgomery County Council, he served as its president twice, as Chair of the Planning, Housing and Economic Development Committee, and as a Member of the Health and Human Services Committee. After leaving the Council in 2006, he was appointed by County Executive Isiah Leggett as the Director of the Montgomery County Department of Economic Development. He continued in the post until 2014, when he left to found his own lobbying firm, SSGovRelations, LLC in 2015.

\*biographical information from [www.ssgovrelations.com/team/steve-a-silverman](http://www.ssgovrelations.com/team/steve-a-silverman)

**EXTENT**

7.5 cubic feet: 7 record boxes and oversized materials

**SCOPE AND CONTENT NOTE**

This collection contains working documents and correspondence from the office of Steven Silverman during his time on County Council when he was also chair of the PHED committee and heavily involved with planning projects throughout Montgomery County from 1999-2006. The material includes memos to County Council, correspondence (within county offices as well as with community constituents), maps/drawings, reports from Maryland National Capital Park and Planning Commission (MNCPPC), work session reports and packets, and zoning procedures, as well as documentation of the public hearings held on certain projects and copies of testimony given. Many of the projects include numerous property files related to specific parcels or zones within a planned region, and may include statements, correspondence and memos from property owners, their legal counsel and exhibit material.

Projects of note include redevelopment plans throughout various regions of Silver Spring, modifications to the Moderately Priced Dwelling Unit program, redevelopment of Woodmont Triangle in Bethesda, and the implementation of the master plan for Shady Grove, among many others. Also notable is the Clarksburg Town Center plan, mismanagement of which led to legislation and oversight of Park and Planning site plan implementation processes. The documentation of that legislation process is contained in Series III.

Note about inclusive dates: the date range of this collection is confined to the time period when it was produced; however, there is occasionally older material that was used for reference during the planning processes. This material has been included as it was filed by Mr. Silverman's office with the creation dates in [brackets].

Some materials in Series I and II are located in Map Case 8 and Flat File 31.

### **RELATED MATERIALS**

Additional material related to the planning processes outlined in this collection can be found in the following Record Groups and Record Titles:

Record Group 1: Executive Branch

Record Title: Silver Spring Regional Services Center

Record Group 15: Boards, Committees and Commissions

Record Title: Maryland-National Capital Parks and Planning Commission

Record Group 18: Civic Associations

Record Title: Montgomery County Civic Federation

### **SERIES DESCRIPTIONS**

#### **Series I: Master Plans and Amendments (2 cubic feet)**

This series contains working documents from both the County Council and the Planning, Housing and Economic Development Committee (PHED) related to the adoption of and/or amendments to community master plans in Montgomery County during the time Steve Silverman served as Council member and chair of the PHED committee. Notable projects include the multiple master plans involving Silver Spring (Northwest, East/Takoma Park, and Central Business District), as well as those involving the Potomac Subregion and Shady Grove. Materials include work session packets, reports, maps, media coverage, public hearing testimony, and correspondence (both inter-committee and with the community stakeholders).

Subseries are arranged in alphabetical order by region. Material within each subseries is in chronological order; however, material within each folder may be in reverse chronological order, as it was filed by Steve Silverman's office.

#### ***Subseries 1: Damascus, 2005-2006 (0.3 cubic feet)***

This subseries contains documentation on the master plan amendment for Damascus, including correspondence with the Council, MNCPPC, and the public; public hearing testimony; information on specific properties (including Kingstead Farm, King/Souder Property, and Kings Valley/Smart-Miner Property); zoning text amendments, highway planning, and maps. The bulk of the material dates from January-March 2006, and is arranged in chronological order.

#### ***Subseries 2: Olney, 2004-2006 (0.3 cubic feet)***

This subseries consists mainly of information/discussion on various properties and quadrants affected by the master plan amendment for Olney. The bulk of the material

dates from September-November of 2004. Also included are Council work session documents and public hearing testimony. Material is arranged in original order as it came from Silverman's office.

***Subseries 3: Potomac Subregion, 2001-2002***

***(0.3 cubic feet)***

This series contains information on the shopping centers, schools, quarries, and other properties affected by the master plan amendment to the Potomac Subregion. The bulk of the material dates from December 2001-March 2002. Also included are PHED work sessions and ZTA actions from later in 2002. Material is arranged in chronological order.

***Subseries 4: Shady Grove, 2005-2006***

***(0.5 cubic feet)***

The bulk of this subseries consists of PHED working documents from 2005, discussing the master plan amendment for the Shady Grove area. Also included is public hearing testimony, ZTA actions, and correspondence in response to the amendment. Material is arranged in chronological order.

***Subseries 5: Silver Spring CBD/Northwest Silver Spring/East Silver Spring/Takoma Park, 1999-2001***

***(0.25 cubic feet)***

This subseries consists mostly of Council/PHED Working Documents and correspondence regarding the various master plan amendments to areas of the Silver Spring/Takoma Park region. Material is arranged in chronological order.

***Subseries 6: Upper Rock Creek, 2003-2004***

***(0.25 cubic feet)***

This subseries consists exclusively of Council/PHED Working Documents from November 2003 to October 2004. Material is arranged in chronological order.

**Series II: Other Planning Projects, 1999-2003 (1 cubic foot)**

This series consists of other planning projects, improvements, and transportation initiatives undertaken by the PHED and the County Council, not directly related to the modification or creation of master plans. Notable projects include amendments to the Moderately Priced Dwelling Unit Program (MPDU), the Victory Housing project of Hampshire Village, and the Clarksburg Town Center project. Materials include work session packets, reports, maps, media coverage, public hearing testimony, and correspondence (both inter-committee and with the community stakeholders).

Subseries are arranged roughly in chronological order by start date (with the exception of the Woodmont Triangle project, which spans four years), and materials in each subseries are chronological by month.

***Subseries 1: Hampshire Village (Victory Housing), 1999-2002***  
**(0.15 cubic feet)**

This subseries documents the development of a senior housing community in Montgomery County. Material includes correspondence, public hearing documentation, site plan project details, press clippings and media coverage, as well as studies and reports on housing for the elderly, arranged in chronological order.

***Subseries 2: Sligo Creek Parkway Safety and Speed Management Plan, 2000-2003***  
**(6 folders)**

This subseries documents efforts to improve safety along Sligo Creek Parkway, addressing local residents' concerns about pedestrian/cyclist safety as well as undesirable activity in park lands. Material includes correspondence, public forum transcripts, general notes, and maps. Also included is reference material on intermittent closures of the parkway dating from 1990-1994. Material is arranged in chronological order.

***Subseries 3: Chevy Chase Historic Preservation, March 2000***  
**(2 folders)**

This subseries contains public hearing documentation, correspondence from constituents and council memoranda regarding an amendment to the plan for historic preservation in Chevy Chase.

***Subseries 4: Maiden Lane Land Sale, 2000-2001***  
**(3 folders)**

This subseries contains Council memoranda, press articles and correspondence from constituents related to a dispute over the sale of a parcel of land on Maiden Lane. Located in the Bradley Hills, English Village subdivision and existing as right-of-way greenspace, the lot was sold by the County in order to create a through road, at which point the residents filed an ultimately unsuccessful civil action suit against the County.

***Subseries 5: Moderately Priced Dwelling Unit Program (MPDU), 2003-2005***  
**(0.25 cubic feet)**

This subseries documents full-scale revisions to the MPDU program that took place starting in 2004. Material includes Council working documents, reports, correspondence, memoranda, public hearing testimony, ZTA amendments, and executive regulations. The bulk of the material dates from September-December, 2004. Also included is reference material on the previously existing program dating from 2001-2002.

***Subseries 6: Clarksburg Town Center, 2005-2006***  
**(0.15 cubic feet)**

This subseries documents the attempted implementation of an approved town center plan for Clarksburg that was ultimately derailed by site administration violations. Material includes Council/MNCPPC working documents, records of complaints, delays, and transportation issues; extensive press coverage, followed by records of the project review, mediation, and expenses. Material is arranged by subject, in chronological order within each topic. For further information on legislation that arose from this project, see Series

III: PHED Site Plan Enforcement Legislation.

***Subseries 7: Woodmont Triangle (Amendment to Bethesda CBD Sector Plan),  
2002-2006***

**(0.15 cubic feet)**

This subseries contains documentation on the amendment to the Bethesda CBD sector plan specifically related to the Woodmont Triangle area. Material includes PHED and Council working documents and memoranda, correspondence regarding specific properties, records of public hearing testimony and community workshops, and copies of the amendment language. Material is arranged in approximate chronological order.

**Series III: Planning, Housing and Economic Development Committee (PHED) Site Plan Enforcement Legislation, 2005-2006 [with reference material from 1991-2001]  
(0.5 cubic feet)**

This series documents the legislative action that occurred in the wake of the Clarksburg Town Center site administration violations of 2005-2006. The ensuing public relations debacle instigated Site Plan Enforcement legislation, presented by councilmember Silverman, as well as biweekly PHED oversight sessions on Park and Planning activities. The process included the involvement of both the MNCPPC and the Montgomery County Civic Federation, as well as the County Council, County Executive, and the Park and Planning Board. This material is arranged in approximate chronological order. Materials within each folder may be in reverse chronological order as kept by Steve Silverman's office. For related material, see Series II; Subseries 6: Clarksburg Town Center

**Series IV: Chronological Correspondence Files, 1998-2006 (3.5 cubic feet)**

This series contains correspondence (mostly email) sent and received by Steve Silverman during his tenure as County Council member. The majority of the correspondence is conducted with constituents regarding upcoming votes, budget decisions, facility planning/renovation, and community development. The remainder is communication between council members and congratulations sent to community award winners, organizations, scholars and scouts. Material is in reverse chronological order within each folder.

**LANGUAGE**

English

**PROVENANCE**

These materials were transferred in 2006 from the office of County Council member Steven Silverman. They were received in two separate accessions, 2006-04 and 2006-05.

**USING THESE RECORDS**

To request records listed in this finding aid, the following information should be given to the archivist:

Record Group 2, **Records of Steven Silverman**, Series Number and Name, Box Number and Folder Title(s).

The preferred citation for materials from these records is:

Montgomery County Archives; Gaithersburg, Maryland. Record Group 2: County Council.  
Records Title: The Records of Steven Silverman. Series number and series name. Box  
number and folder title, if appropriate.

**PROCESSING PROCEDURES**

General processing included discarding empty folders and portfolio envelopes, discarding  
duplicates, and discarding any printed material that is existing and located in other record groups.

**PROCESSING STAFF**

Kay Ecelbarger

**FINDING AID AUTHOR**

Sarah Hedlund

## **BOX INVENTORY**

### **Series I: Master Plans/ Amendments to Master Plans, 1999-2006**

#### **Subseries 1: Damascus, 2005-2006**

##### **Box 1**

Correspondence (decision to move forward), November-December 2005  
Maps, 2006  
County Council Bus Tour: Highlights of Damascus Master Plan and Agricultural Tour [2006]  
ZTA revisions, January-March 2006  
Miscellaneous Properties, January 2006  
King/Souder Property, January 2006  
Kings Valley/Smart-Miner Property, January-March 2006  
Public Hearing 1/24/2006, January 2006  
Public Hearing Testimony 1/24/2006, January 2006  
Public Hearing 2/28/2006, February 2006  
PHED on Damascus, February 2006  
Damascus Bypass, March 2006  
Draft Plans, Zoning and Correspondence, March 2006  
PHED on Damascus, March 2006  
Kingstead Farm, March 2006  
General Updates, March 2006 and n.d.  
Correspondence: residents, April 2006  
Correspondence: County Council/MNCPPC, May 2006  
Sectional Map Amendment, September 2006

#### **Subseries 2: Olney, 2004-2006**

##### ***(Box 1, cont.)***

Bowie Mill Road parcel, 2004-2005  
Town Center, 2004-2005  
Town Center: visuals, 2004-2005  
Southeast Quadrant: Polinger Property, 2004-2005  
Southeast Quadrant: Northwest Investments Property, September 2004  
Southeast Quadrant: Casey Property, September-November 2004  
Good Counsel High School/Hyde Property, September-October, 2004  
Smalls Nursery/Tower Company site, October 2004  
Olney Golf Park property, November 2004  
Norbeck Country Club property, November 2004  
Central Union Mission property, 2005  
Silo Inn property, April 2004-January 2005  
Golden Bear Triangle/Winchester Homes, March 2005  
Bowie Mill Site, 2005-2006  
Transportation, 2004  
Public Hearing Testimony 9/21/2004, September 2004  
General Working files, 2004-2005  
County Council working documents, January-February 2005



***Series I: Master Plans/Amendments to Master Plans; Subseries 2: Olney, cont.  
Box 1, cont.***

County Council working documents, March 2005  
Sectional Map amendment, July; September 2005  
PHED Committee Work Session documents, November 2005

**Subseries 3: Potomac Subregion, 2001-2002  
(Box 1, cont.)**

Cabin John Shopping Center, November-December 2001  
Elderly/Affordable Housing, December 2001  
Giancola Quarry, December 2001  
Hanson Farms, December 2001  
Harbor School, December 2001  
Lower Greenbriar, December 2001  
Miller and Smith property, December 2001  
North Glen Hills, December 2001  
Brickyard Road public school site, December 2001-January 2002  
Roberts property, December 2001-January 2002  
Sutton property, December 2001-January 2002  
Boswell Lane/RAM Investing, December 2001; February 2002  
Muddy Branch Trail, December 2001; February 2002  
Turkeyfoot property, December 2001-March 2002  
River Road/Seven Locks Road/Tri-State and Stoneyhurst Quarries, December 2001-March 2002  
Potomac Shopping Center, December 2001-March 2002  
Fortune Parc Trust, February 2002  
PHED Committee and County Council Packets, January-March 2002  
PHED Transportation, January-February 2002  
ZTA Actions, July-October 2002

**Subseries 4: Shady Grove, 2005-2006  
(Box 1, cont.)**

PHED Working Documents, January 2005

**Box 2**

PHED Working Documents, February 2005  
PHED Working Documents, March 2005  
PHED Working Documents, April 2005  
PHED Working Documents, June 2005  
Fairlee/Metro West Development, June-July 2005  
County Council/PHED Working Documents, August-September 2005  
PHED Working Documents, September 2005  
PHED Working Documents, October-November 2005  
Sector Plan Documents: Public Hearing, November 2005  
Sector Plan: Public Hearing Testimony, November 4, 2005  
Correspondence: Response to Approval, January 2006

***Series I: Master Plans/Amendments to Master Plans; Subseries 4: Shady Grove, cont.  
Box 2, cont.***

First steps after approval, January-February 2006  
Sectional Map Amendment and Implementation plan, September 2006  
ZTA Action Items, October 2006

**Subseries 5: Silver Spring CBD/Northwest Silver Spring/East Silver Spring/Takoma Park,  
1999-2001**

***(Box 2, cont.)***

Silver Spring CBD: Sector Plan Summary (undated); Blair Park Rezoning Study, 1999  
Silver Spring CBD: Council/PHED Working Documents, September-November 1999  
Silver Spring CBD: Council/PHED Working Documents, December 1999-January 2000  
Community Correspondence, May-July 2000  
Northwest Silver Spring: Council/PHED Working Documents, July-August 2000  
East Silver Spring/Takoma Park: Council/PHED Working Documents, September-October 2000  
East Silver Spring/Takoma Park: Council/PHED Working Documents, November 2000-June  
2001  
County Council Memoranda and Resolutions, November-December 2000  
Correspondence: City of Takoma Park, November-December 2000  
Correspondence: Curtis Marts, October-December 2000; April 2001  
Correspondence: General, October-November 2000

**Subseries 6: Upper Rock Creek, 2003-2004**

***(Box 2, cont.)***

Council/PHED Working Documents November-December 2003  
Council/PHED Working Documents, January-March 2004  
Council/PHED Working Documents, September-October 2004

**Series II: Other Planning Projects, 1999-2006**

**Subseries 1: Hampshire Village (Victory Housing), 1999-2002**

***(Box 2, cont.)***

Zoning Special Exception, 1999  
Correspondence, Notes, Fact Sheets, May-November 2000  
Water/Sewer Category Change, May-July 2000  
Comprehensive Needs Study of Senior Housing in Montgomery County, MD  
(ZA Consulting report), July 2000  
Public Hearing WSCCR 00A-CLO-01, July 14 2000  
Planning Board Reviews, June 2000-January 2001  
Material Released to the Press, July-September 2000  
Press Clippings/Public Opinion, July-December, 2000; July 2001; August 2002

**Box 3**

Correspondence: Support, July-October 2000  
Correspondence: Against, June-October 2000  
Commission on Aging, September 2000

***Series II: Other Planning Projects; Subseries 1: Hampshire Village, cont.  
Box 3, cont.***

Press Conference (Praisner)/Environmental Issues, September 2000  
Housing for the Elderly: miscellaneous, 2000-2001  
Other Sites, n.d.

**Subseries 2: Sligo Creek Parkway Safety and Speed Management Plan, 2000-2003  
(Box 3, cont.)**

Reference Material, [1990-1994]  
Closure/Investigation of Site, 2000-2001  
Sligo Creek Parkway road maps, undated (*see Flat File 31*)  
“Take Back the Park”: Jean Cavanaugh, Sligo Creek Safety Advocates, February-March  
2002  
Public Forum, March 2002  
Correspondence and Notes, March-November 2002  
Bicycle Signage, 2003

**Subseries 3: Chevy Chase Historic Preservation, March 2000  
(Box 3, cont.)**

Correspondence from Constituents, March 2000  
Council Memoranda, March 2000

**Subseries 4: Maiden Lane Land Sale, 2000-2001  
(Box 3, cont.)**

County Council Memos/Civil Action Case, June 2000-January 2001  
Press Articles, June-July 2000  
Correspondence from Constituents, June-October 2000

**Subseries 5: Moderately Priced Dwelling Unit Program (MPDU), 2003-2005  
(Box 3, cont.)**

Pricing, February-April 2003  
Report: “Strengthening the MPDU Program: A 30-year Review,” February 2004  
Council Working Documents, November 2003-June 2004  
Responses to MPDU Report, June 2004  
Council Working Documents, July 2004  
Council Packet: Public Hearing and ZTAs, September 2004  
Buyouts (“Alternative MPDU Agreements”), undated  
Media Coverage, April-December 2004  
Public Hearing, September 23, 2004  
Council Working Documents, November 2004  
Adopted Bill, ZTAs, November 2004  
Correspondence: community response, November-December 2004  
Executive Regulations, April-July 2005

***Series II: Other Planning Projects, cont.***

**Subseries 6: Clarksburg Town Center, 2005-2006**

***(Box 3, cont.)***

County Council and MNCPPC working documents, April-July 2005  
Complaints and Delays, July-December 2005  
County Council and MNCPPC working documents, August 2005- January 2006  
Transportation Issues, September 2005-January 2006  
Media Coverage, June 2005-April 2006  
Review of Project, November 2005  
Mediation and Expenses, January 2006  
Clarksburg Town Center Plan of Compliance, April 2006

**Subseries 7: Woodmont Triangle (Amendment to Bethesda CBD Sector Plan), 2002-2006**

***(Box 3, cont.)***

Correspondence re: St. Elmo and Cordell streets, December 2002-April 2003  
Community Workshops, November-December 2003  
Amendment to the Sector Plan for Bethesda CBD (MNCPPC), December 2004  
Correspondence re: Woodmont Triangle amendment and ZTA, February-July 2005  
Public Hearing Testimony: amendment and ZTA, July 12, 2005  
Correspondence re: Battery Lane, August-October 2005  
Correspondence re: Woodmont amendment to Bethesda CBD Sector Plan, August 2005- January 2006  
PHED Working Documents, September 2005  
PHED Working Documents, October 2005  
County Council Working Documents, November 2005

**Series III: Planning, Housing and Economic Development (PHED)**

**Committee: Site Plan Enforcement Legislation, 2005-2006**

***(Box 3, cont.)***

Council Memoranda/MNCPPC, January-December 2005  
Montgomery County Civic Federation, August-December 2005  
Biweekly Oversight Sessions, September-October 2005  
Biweekly Oversight Sessions, October 27, 2005

**Box 4**

Biweekly Oversight Sessions, November-December 2005  
MNCPPC Supplemental Appropriations, November 2005-February 2006  
Press Coverage of Legislation, December 2005  
Council and PHED memoranda, January 2006  
Department of Permitting Services (DPS), January 2006  
County Executive Memoranda, January-July 2006  
Montgomery County Civic Federation, January-March 2006  
Council and PHED memoranda, February-August 2006  
Montgomery County Planning Board Chairman Berlage's Outgoing Report, July 17, 2006  
Reference Materials (reports and resolutions) [1991-2001]

**Series IV: Chronological Correspondence Files, 1999-2006**

*(Box 4, cont.)*

January-December, 1999 (7 folders)

January-September, 2000 (8 folders)

**Box 5**

October-December, 2000

January-December, 2001 (11 folders)

January-December, 2002 (12 folders)

January-March, 2003 (3 folders)

**Box 6**

April-December, 2003 (9 folders)

January-December, 2004 (12 folders)

January-August, 2005 (8 folders)

**Box 7**

September-December, 2005 (5 folders)

January-October, 2006 (14 folders)