

**MONTGOMERY COUNTY ARCHIVES**  
**Guide to the Records of the**  
**ADVISORY COMMITTEE ON DRUG ABUSE**  
**1968-1984**

**Record Group 9: Health and Human Services**

**Updated 2018**

Montgomery County Archives  
Montgomery County Records Center  
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### **ADMINISTRATIVE HISTORY**

On October 28, 1968 the Advisory Commission on Drug Abuse was jointly established by the Montgomery County Council and the Board of Education through Resolution 6-1633 for the purpose of studying the County's drug problems and reporting their findings by mid-spring 1969. The Commission was composed of fourteen voting members, half appointed by the County Council and the other half appointed by the Board of Education. Also, a number of *ex-officio* representatives from the Department of Police, Department of Health, and the States Attorney's Office participated in the Commission.

Although specifically formed to enact this study, the Commission continued through 1971. With the passage of the 1971 Drug Abuse Control Act, the Commission was retained to advise the County Council, County Executive, and the Director of the Office of Drug Control. In this role it reviewed legislative, executive, educational measures, and proposed programs and license applications to the Office of Drug Control. After the Office's dissolution in 1976, the Advisory Commission came under the purview of the Health Department and was redefined "...[from] a group composed of high level officials to a working council of public and private agency staff involved in drug related problems and services."

### **EXTENT**

0.33 cubic feet: 1 letter-size Hollinger box.

### **SCOPE AND CONTENT**

Documents in this record group consist of correspondence, memoranda, minutes, and one annual report. Records date from 1968 to 1984 and are arranged alphabetically by document type, and thereafter chronologically by year.

### **CONDITIONS GOVERNING ACCESS**

This collection is open for research.

### **LANGUAGE**

English.

### **PROVENANCE**

Undetermined; likely transferred from the records center.

### **USING THESE RECORDS**

To request records listed in this finding aid, the following information should be given to the archivist:

Record Group 9, **Records of the Advisory Committee on Drug Abuse**, Series Number and Name, Box Number and Folder Title(s).

The preferred citation for materials from these records is:

Montgomery County Archives; Gaithersburg, Maryland. Record Group 9: Health and Human Services. Records Title: Records of the Advisory Committee on Drug Abuse. Series number

and series name. Subseries number and subseries name, if applicable. Box number and folder title, if appropriate.

### **PROCESSING PROCEDURES**

General processing procedures consisted of discarding duplicates, unnecessary binders, and routine transmittals. Oversized documents and photographs were removed from the original location in their assigned series and placed in separate containers. Separation sheets were inserted in the original location within the folder to indicate the new location of any records placed elsewhere.

Preservation copying of newspaper clippings was performed whenever feasible. Records in folders were arranged, unless otherwise indicated, in forward chronological order, with undated records appearing at the end of the folder.

### **PROCESSING STAFF/FINDING AID AUTHOR**

MCA Staff.

**BOX INVENTORY**

**Box 1**

Correspondence/Memoranda 1968-1974

Minutes 1968-1969

Minutes 1970-1972

Minutes 1972-1973

Minutes 1975-1976

Annual Report 1984