

MONTGOMERY COUNTY ARCHIVES
Guide to the Printed Materials of the
DEPARTMENT OF FAMILY RESOURCES
1975-2003

Record Group 9: Health and Human Services

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Montgomery County Archives
Montgomery County Records Center
8540 Anniversary Circle, Gaithersburg, Maryland 20877
(301) 926-5002
archive@montgomeryhistory.org
www.montgomeryhistory.org

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DEPARTMENT OF FAMILY RESOURCES**

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ADMINISTRATIVE HISTORY

In 1979 County Council legislation broadened the mandate of the six-year old Office of Human Resources and renamed it the Department of Family Resources. The primary goal of the Department was to strengthen and support the social unit of the family; staff worked with the newly created Commission on Children and Youth and the Commission on Handicapped Individuals to identify changes in policy, services, and funding which were needed to improve support for families in need. Until 1996 Family Resources operated as one of four separate, legally mandated departments established to provide health and human services to County citizens (the other three being the Department of Addiction, Victim, and Mental Health Services; the Department of Social Services; and the Department of Health). It was divided into five divisions: Community Action; Elder Affairs; Children, Youth and Families; Disability Resources; and Program Development and Planning. The Department's staff coordinated programs; advocated for families, the elderly, the handicapped and youth; commented on legislation at the federal, state, and local level; provided staff support to various County commissions; served on a variety of special task forces and committees; and provided information to County citizens wishing to locate appropriate family-related services and programs. In 1996 health and human services in the County were restructured and the Department of Family Resources, together with its three related departments, was assimilated into one agency, the Department of Health and Human Services.

EXTENT

1.6 cubic feet

SCOPE AND CONTENT NOTE

The collection includes reports and other printed material from the various divisions of the Department of Family Resources, as well as material generated by committees on which the Department's staff served. The collection also contains printed material from the various commissions with which the Department worked, such as the Commission on Aging and the Commission on Handicapped Individuals.

This material is arranged chronologically and then alphabetically within each year.

LANGUAGE

English

CONDITIONS/ACCESS

This collection is open for research.

USING THESE RECORDS

To request records listed in this finding aid, the following information should be given to the archivist:

Record Group 9, **Printed Material of the Department of Family Resources**, Series Number and Name, Box Number and Folder Title(s).

The preferred citation for materials from these records is:

Montgomery County Archives; Gaithersburg, Maryland. Record Group 9: Health and Human Services. Records Title: The Printed Material of the Department of Family Resources. Box number and folder title, if appropriate.

PROVENANCE

The collection was culled from various accessions of printed material.

PROCESSING PROCEDURES

General processing procedures consisted of discarding duplicates, unnecessary binders, and routine transmittals. If records contained oversized documents and photographs, they were removed from the original location in their assigned series and placed in separate containers. Separation sheets would then be inserted in the original location within the folder to indicate the new location of any records placed elsewhere.

PROCESSING STAFF/FINDING AID AUTHORS

MCA Staff

BOX INVENTORY

Box 1

Youth Volunteer Opportunities: Horizons '76, 1975
Area Plan Programs and Services for Elders in Montgomery County, 1978
Area Plan for Programs on Aging, 1979
Group Home Needs Assessment and 6-Year Plan with Executive Summary, 1979
Guide to Volunteer Jobs in the Montgomery County Area, 1979
Report on the Activities of the Pharmaceutical Section, Vice and Narcotics Division,
Montgomery County Department of Police, Calendar Year 1978, 1979
Area Plan for Programs on Aging FY 1981, 1980
Manual for the Development of Family and Resident Councils, 1980
Montgomery County Child Protection Team Statistical Update, FY78-79, 1980
Montgomery County Hotline: Management Study and Funding Options, 1980
Area Plan for Programs on Aging FY 1982, 1981
Community Action Committee Annual Report FY 1981, 1981
Guide to Accessibility Standards for Public Accommodation, 1981
Summer 1982 Guide to Volunteer Jobs in Montgomery County Area, 1982
Area Plan for Programs on Aging FY 1983, 1982
Action Plan for the Chronically Mentally Ill 1984, 1983
Area Plan for Programs on Aging FY 1984, 1983
Action Plan for the Chronically Mentally Ill: 1985 Update, 1984
Action Plan for the Mentally Retarded/Developmentally Disabled with Public Hearing Summary
1985, 1984
Area Plan for Programs on Aging FY 1985, 1984
Child Abuse and Neglect in Montgomery County, Maryland, 1984
Draft recommendations on Public Policy for Child Care in Montgomery County, MD, 1984
Physician/Supplier Assignment Rate Listing, Montgomery County and D.C., 1984
Emergency Shelter Services: An Analysis of Emergency Shelter Services for Homeless Persons
in Montgomery County 1983-1984, 1984
Review of the Mental Health System in Montgomery County (Consultant Report), 1985
Action Plan for Persons With Mental Retardation and/or Other Developmental Disabilities 1986,
1985
Action Plan for the Chronically Mentally Ill: 1986 Update, 1985
Area Plans for Programs on Aging FY 1986, 1985
Community Action Board Annual Report FY 1984, 1985
Emergency Shelter Services, 1985
Plan for Senior Citizens in Need of Long-Term Care: Executive Summary (2 c.), 1985
Update of Group Home Needs and Resources, 1985
Action Plan for Persons with Mental Retardation and/or Other Developmental Disabilities 1987,
1986
Action Plan for the Chronically Mentally Ill: 1987 Update, 1986
Area Plans for Programs on Aging FY 1987, 1986
Demographics of Language Minorities in Montgomery County, 1986

(Box 1, cont)

Emergency Shelter Services: An Analysis of Emergency Shelter Services for Homeless Persons in Montgomery County, 1985-1986, 1986
Employment and Job Training Services Directory, 1986
Report of the Multicultural Advisory Council, 1986
Review of the Mental Health System, Montgomery County, Maryland, Final Report (Health Consulting), 1986
Social Indicators, Montgomery County 1985 (draft), 1986
Statistical Profile of Poverty in Montgomery County, 1986
Action Plan for Persons with Mental Retardation and/or Other Developmental Disabilities 1988, 1987
Area Plans for Programs on Aging FY 1988, 1987
Child Care Policies and Programs in Montgomery County Government/Agencies, 1987
Demographic Study of the Black Population in Montgomery County, 1987
Division on Children and Youth Annual Report, 1987
People in Need: Forging New Solutions - Conference Proceedings, 1987
Plan for Senior Citizens in Need of Long-Term Care: Update Recommendations for FY 88, 1987
Status and Needs of Elder Citizens in 1986, 1987
1989 Action Plan for Persons with Mental Retardation and/or Other Developmental Disabilities, 1988
An Evaluation of the Montgomery County Shelter Program, 1988
Economics of Assistance for Families with Children (AFDC) in Montgomery County with Profile of 1986 Caseload, 1988
Guide to Services for Separated, Divorced and Widowed Men in Montgomery County, 1988
Report of the Gypsy Moth Task Force, 1988

Box 2

Senior Citizen's Guide to Programs and Services, 1988
Toward the 21st Century: A Child Care Action Plan for Montgomery County, Maryland (draft), 1988
1990 Action Plan for Persons with Developmental Disabilities, 1989
Calendar of Events May 1990, 1990
Employment and Job Training Services Directory, 1989
Evaluation of Transition Employment Services to Disabled Youth in Montgomery County, 1989
"Fighting Back" Proposal to the Robert Wood Johnson Foundation, Neighborhood Empowerment: Building a Drug-Free Wheaton-Kensington, [1989]
Employment and Job Training Services Directory, 1990
Profile of the Silver Spring Planning Area, Human Services Issues, 1990
Survey of the Sheltered Homeless Clients in Montgomery County, 1990
Update of Group Home Needs Assessment, 1990
Working But Still Poor: The Characteristics, Job Prospects and Salaries of the Working Poor in Montgomery County, 1990
Area Plans for Programs on Aging FY 1992 (draft with Elizabeth Boehner's corrections), 1991
Wage and Benefits Survey of Child Care Center Staff in Montgomery County, 1991
Human Service Needs in Eastern Montgomery County, 1992

(Box 2, cont)

Division on Children and Youth: Youth Advisory Committee Flyers, 1993

Volunteer Survey of Montgomery County Government, 1993

Child Care in Montgomery County, 1994

Montgomery County Drug Epidemiology Network Core Indicator Report, 1994

Report on the Standard of Need : Montgomery County Community Action Board, 1997

Opening a Child Care Center in Montgomery County, rev. 1998

A Guide for the Community, May 2003

Parenting Education Resources Serving Montgomery County, MD (PERM), July 2003