

Montgomery County Archives

Guide to the Records of

**Bethesda Urban Partnership
1986-1996**

Record Group 15: Boards, Committees and Commissions

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ADMINISTRATIVE HISTORY

The Bethesda Urban Partnership, Inc., (BUP) is the nonprofit organization charged with the management and marketing of downtown Bethesda. It was established by Montgomery County in February 1994. BUP fulfills the landscaping and maintenance needs and creates cultural events and festivals for the community. The Bethesda Urban District is the predecessor organization that then fell under the BUP umbrella and is currently managed by the Bethesda Urban Partnership (BUP), Inc.

BUP is evaluated every five years by Montgomery County and is reauthorized by the County's Office of Legislative Oversight.

BUP is operated by an 11 member Board of Directors appointed by the County executive. It is funded primarily by revenue generated from the Bethesda Parking Lot District fees.

EXTENT

0.15 cubic feet: 1 half-size letter-size Hollinger box.

SCOPE AND CONTENT

This collection includes minutes and agendas of the Bethesda Urban District Advisory Committee, appointments, and a projects inventory. Minutes and agendas from the newly formed Bethesda Urban Partnership, Inc. begin in February of 1994 and continue through December of 1996. Minutes are arranged chronologically.

The records are arranged in two series:

Series I: Bethesda Urban District Advisory Committee

Series II: Bethesda Urban Partnership, Inc.

SERIES DESCRIPTIONS

Series I: Bethesda Urban District Advisory Committee (3 folders)

This series documents the activities of the Bethesda Urban District Advisory Committee, including meeting minutes from 1986 to 1994.

Series II: Bethesda Urban Partnership, Inc. (1 folder)

This series documents the activities of the Bethesda Urban Partnership from 1994 to 1996.

CONDITIONS GOVERNING ACCESS

This collection is open for research.

LANGUAGE

English.

PROVENANCE

This collection was available for public access at the Rockville Public Library and then transferred to the Montgomery County Archives in 1997, Accession #97-18.

USING THESE RECORDS

To request records listed in this finding aid, the following information should be given to the archivist:

Record Group 15, **Records of the Bethesda-Urban Partnership**, Series Number and Name, Box Number and Folder Title(s).

The preferred citation for materials from these records is:

Montgomery County Archives; Gaithersburg, Maryland. Record Group 15: Boards and Commissions. Records Title: The Records of the Bethesda Urban Partnership. Series number and series name. Box number and folder title, if appropriate.

PROCESSING PROCEDURES

General processing procedures consisted of discarding duplicates, unnecessary binders, and routine transmittals. If records contained oversized documents and photographs, they were removed from the original location in their assigned series and placed in separate containers. Separation sheets would then be inserted in the original location within the folder to indicate the new location of any records placed elsewhere.

PROCESSING STAFF/ FINDING AID AUTHOR

Linda Kennedy

BOX INVENTORY

Series I: Bethesda Urban District Advisory Committee

Box 1

Minutes, Oct. 1986-Dec. 1991

Minutes, Feb. 1992-Jan. 1994

Appointments, press release, project list, 1986-1992

Series II: Bethesda Urban Partnership, Inc.

(Box 1, cont.)

Minutes, Feb 1994-Dec. 1996