

Montgomery County Archives

Guide to the Records of

**Board of Elections Supervisors
1904-2002**

Record Group 15: Boards, Committees and Commissions

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Montgomery County Archives
Montgomery County Records Center
8540 Anniversary Circle, Gaithersburg, Maryland 20877
(301) 926-5002

archive@montgomeryhistory.org

www.montgomeryhistory.org

ADMINISTRATIVE HISTORY

In Maryland, local boards of elections originated as boards of supervisors of elections. Such a board was formed first in Baltimore City in 1876. By 1892, boards of supervisors of elections were authorized for all Maryland counties. These boards were renamed boards of elections effective January 1, 1999. Each local board of elections is responsible for maintaining voter registration, and overseeing the conduct of all State and federal elections held in its jurisdiction. Local boards of elections are appointed to four-year terms by the Governor with Senate consent. In all but one county, each board consists of five members. Two members and one substitute come from the majority political party, and one member and substitute come from the principal minority party.

EXTENT

2.75 cubic feet: 3 records boxes.

SCOPE AND CONTENT

These records include election results, street directories, voting district maps, sample petition and guidelines to candidate filing. Records are arranged chronologically within each series. Material is arranged in three series:

Series I: Montgomery County Election Results, 1904-2002

Series II: Street Directories/Voting District Maps, 1974; 1978-1982; 1992

Series III: Guidelines, 1948; 1993

SERIES DESCRIPTIONS

Series I: Montgomery County Election Results, 1904-2002

(2.3 cubic feet)

This series contains the printed and bound results of primary and general elections in Montgomery County during the period in question, 1904-2002.

Series II: Street Directories/Voting District Maps, 1974; 1978-1982; 1992

(0.3 cubic feet)

This series contains various editions of the street directories and voting district maps of Montgomery County used in primary and general elections.

Series III: Guidelines, 1948; 1993

(2 folders)

This series contains a sample petition for a ballot nomination dated 1948 and a copy of the requirements to file as a candidate for a political party in the 1994 elections.

CONDITIONS GOVERNING ACCESS

This collection is open for research.

LANGUAGE

English.

PROVENANCE

This collection was available for public access at the Rockville Public Library and then transferred to the Montgomery County Archives in 1997: Accession 97-18. Additional material was transferred to the Archives in 2016: Accession 2016-05.

USING THESE RECORDS

To request records listed in this finding aid, the following information should be given to the archivist:

Record Group 15, **Records of the Board of Supervisors of Elections**, Series Number and Name, Box Number and Folder Title(s).

The preferred citation for materials from these records is:

Montgomery County Archives; Gaithersburg, Maryland. Record Group 15: Boards and Commissions. Records Title: The Records of the Board of Supervisors of Elections. Series number and series name. Box number and folder title, if appropriate.

PROCESSING PROCEDURES

General processing procedures consisted of discarding duplicates, unnecessary binders, and routine transmittals. If records contained oversized documents and photographs, they were removed from the original location in their assigned series and placed in separate containers. Separation sheets would then be inserted in the original location within the folder to indicate the new location of any records placed elsewhere.

PROCESSING STAFF/ FINDING AID AUTHORS

Linda Kennedy
Sarah Hedlund

BOX INVENTORY

Series I: Montgomery County Election Results, 1904-2002

Box 1

General election and primary, 1904-1958
General election and primary, 1960-1964
General election and primary, 1966
General election, primary, and special election, 1967-1968
Primary and General Elections (2 volumes), 1976
Primary and General Elections (2 volumes), 1978
Primary and General Elections (2 volumes), 1980
Primary and General Elections (2 volumes), 1982
Primary and General Elections (2 volumes), 1984

Box 2

Primary and General Elections (2 volumes), 1986
Primary and General Elections (2 volumes), 1988
Primary and General Elections (2 volumes), 1990
Primary and General Elections (2 volumes), 1992
Primary and General Elections (3 volumes), 1994
Primary and General Elections (2 volumes), 1996

Series I: Montgomery County Election Results, Cont.

Box 3

Primary and General Elections (2 volumes), 1998
Primary and General Elections (2 volumes), 2000
Primary and General Elections (2 volumes), 2002

Series II: Street Directories/Voting District Maps, 1974; 1978-1982; 1992

(Box 3, cont.)

Street Directory, 1974
Street Index for Election Districts, Includes Street Name Updates, 1978-1982
Voting Districts Maps (16 maps), 1978 (*see Map Case 8, Drawer 1*)
Voting Districts Maps 1-8, Showing New Boundaries for Congressional Districts, 1992
Voting Districts Maps 9-13, Showing New Boundaries for Congressional Districts, 1992

Series III: Guidelines, 1948; 1993

(Box 3, cont.)

Petition for ballot nomination (sample), 1948
Requirements for Filing as a Candidate of a Recognized Political Party in 1994 Elections, 1993