

MONTGOMERY COUNTY ARCHIVES

**GUIDE TO THE RECORDS OF
MONTGOMERY COUNTY**

COMMISSION ON PEOPLE WITH DISABILITIES

1979-2003

Record Group 15: Boards, Committees and Commissions

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Montgomery County Archives
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**Guide to the Records of
MONTGOMERY COUNTY
Commission on People with Disabilities
1979-2003
Record Group 15: Boards, Committees and Commissions**

ADMINISTRATIVE HISTORY

This Commission was formed originally as the “Commission on Handicapped Individuals;” the title was changed starting in 1991 to the “Commission on People with Disabilities.”

EXTENT

0.5 cubic feet (one Hollinger box)

SCOPE AND CONTENT NOTE

This collection contains meeting minutes, legislative testimony, membership/attendance, information about annual retreats, and reference material, as well as printed material including annual reports, newsletters, flyers for classes, public meetings and community events, and other publications by the Commission. Meeting minutes cover the years from 1982 to 2000; however, there are significant gaps. There are very few records for the years 1986-1993. The bulk of the material is from 1994-1996.

Material is arranged chronologically, within each series.

SERIES DESCRIPTIONS

Series I: Meeting Minutes, 1982-2000

Series II: Other Commission Activities, 1985; 1994; 1996; 1998-2000

Series III: Printed Material, 1979-2003

BOX INVENTORY

Series I: Meeting Minutes

June, 1982-December, 1985; 1986; 1987; 1989

February-December, 1994

January, 1995-July, 1996

January-March, 1998; September, 1999-December, 2000

Series II: Other Commission Activities

Reference Material, 1985; 1994; 1996

Testimony and Legislative Action, February, 1994; April, 1996; February, 1998

Annual Retreats, 1994; 1996; 1999; 2000

Series III: Printed Material

Commission on Handicapped Individuals Annual Reports (1979, 1981, 1983)

Commission on Handicapped Individuals Annual Reports (1984, 1986, 1989-1990)

Commission on People with Disabilities Annual Reports (1991, 1993-1995, 1997-1998, 2000)
Flyers and Announcements, 1990; 1994-1995; 1999-2000
Disability Network News (1999-2001)
Transportation Options for Seniors and People with Disabilities, 2003

LANGUAGE

English

PROVENANCE

These records originally belonged to the Montgomery County Council. They were transferred to the Department of Public Libraries in 1996. These records were transferred to the Montgomery County Archives in 1999. Printed material was culled from various later accessions.

PROCESSING PROCEDURES

General processing procedures consisted of discarding duplicates, unnecessary binders, and routine transmittals. If records contained oversized documents and photographs, they were removed from the original location in their assigned series and placed in separate containers. Separation sheets would then be inserted in the original location within the folder to indicate the new location of any records placed elsewhere.

PROCESSING STAFF

n/a

FINDING AID AUTHORS

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